Microbiology Office Staff

Who do you see if you have a question about ....

Travel – Christie
Purchase Orders – Christie
Reimbursements - Christie
Payroll or Pay Checks – Andrea or Nancy
Mailing Packages or Campus Mail – Kim or Sophia
Graduate School Forms – Sophia
Mailboxes – Kim or Sophia
Making Copies – Kim
Laser Pointers – Andrea
Scheduling the Conference Room – Sophia
Registration – Nancy
Permission of Department – Nancy
Work Orders – Nancy
Student Fees – Nancy
Key Checkout-Andrea

Not on this list? See Sophia!